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Approved For Release 2001/07/17 : CIA-RDP74-00005R000100080039-4

30 JUN 1971

MEMORANDUM FOR THE RECORD

SUBJECT: Movable Shelving Project, [REDACTED]

25X1A6a

25X1A5a1

1. An onsite meeting was held 24 June 1971 to review progress of subject project and resolve deficiencies.

2. Attendants:

25X1A5a1

Mr. [REDACTED]

Contractor

25X1A9a

25X1C4e

25X1A9a

Mr. [REDACTED]

Engineering Branch Engineer

25X1A

25X1A5a1

3. The contract for movable shelving in [REDACTED] was issued in 25X1A6a February 1971 to [REDACTED] Co. by [REDACTED] Notice to proceed (NTP) was issued on 15 March 1971. The first increment requires 25X1C4a two bays of shelving to be completed and accepted 60 days following the NTP. the contractor is 100 days into the contract, and the first increment requires several weeks additional work prior to completion. The role of inspection has been very suspect and has resulted in poor quality work and delays in making decisions on proceeding with the work. Specifically, the concrete work was of very poor quality which resulted in cracking, breaking, not bonding, and generally out of tolerance.

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Excluded from automatic  
downgrading and  
declassification

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25X1A5a1

4. In view of the delay and poor progress, the following actions were initiated:

a. For the next 30 days hold a weekly onsite meeting to review progress and correct deficiencies. The first meeting will be 30 June 1971 at 1030, [REDACTED]. The meeting will have representatives from [REDACTED] contractor (including subcontractors, if desired), [REDACTED] customer, and Headquarters.

b. The [REDACTED] will send a copy of each deficiency report to the [REDACTED] engineer as they are issued.

c. To correct the work already completed and make it acceptable without a wholesale replacement, the contractor has been instructed to:

(1) Remove tile within 12" of rails and patch crete or sand to correct tolerances of concrete.

(2) Install contractor designed and furnished metal channel along guide rails and in chain drive channel. This is to be installed on one aisle only by Monday noon, 28 June, to see if it will be an acceptable fix for the remainder of the first bay.

(3) The contractor will lay new tile directly up to the rail eliminating the vinyl strip. This was contractor-proposed and will be completed on one aisle only by Monday noon, 28 June 1971, for testing and acceptance prior to continuing throughout the rest of the bays.

(4) Prior to pouring concrete the old mastic on the existing floor must be removed to the maximum extent possible to insure a satisfactory bond between the old and new concrete. [REDACTED] was requested by [REDACTED] to be onsite at the time the concrete is poured. The contractor was directed to finish a poured concrete section the same day that it is poured.

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d. Mr. [REDACTED] will request the [REDACTED] engineer be called in to resolve the necessity of a metal channel on future work. The method of anchoring the rails to insure that they remain straight, level, and vertical will also be investigated. 25X1C4a

25X1C4a

e. The contractor is subject to \$100 per day delay damages for not delivering the first two bays within the required 60 days. To date [REDACTED] has withheld \$2600 from the contractor's request for payment.

SIGNED

[REDACTED]  
Project Engineer

25X1A9a

Distribution:

Original - OL/RECD Official

1 - OL/RECD/FEngB Chrono

25X1A6a

1 - [REDACTED] Engineer

1 - RAB/SSS/DDS [REDACTED]

1 - OL Reader

25X1A9a

OL/RECD/FEngB/[REDACTED]

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